

**INSTRUCTIONS FOR COMPLETING THE
FISCAL YEAR 2003**

ANNUAL PERFORMANCE REPORT

ON

**EXECUTIVE AGENCY ACTIONS TO ASSIST
HISTORICALLY BLACK COLLEGES AND UNIVERSITIES**

**White House Initiative
on
Historically Black Colleges and Universities
under
Executive Order 13256**

Elements of the FY 2003 Annual Performance Report

- A. Executive Summary
- B. Summary of Total Agency Awards, by Category
- C. Table of FY 2003 Agency Awards to HBCUs, by Institution and by Category
- D. FY 2003 Awards to HBCUs and Narrative Information

Definition of Terms

List of HBCUs

**WHITE HOUSE INITIATIVE ON
HISTORICALLY BLACK COLLEGES AND UNIVERSITIES
FISCAL YEAR 2003 ANNUAL PERFORMANCE REPORT ON
EXECUTIVE AGENCY ACTIONS TO ASSIST
HISTORICALLY BLACK COLLEGES AND UNIVERSITIES**

INSTRUCTIONS AND GUIDELINES

A. Executive Summary

Develop a one or two-page summary of your agency's performance during FY 2003 regarding:

- 1) goals and measurable objectives your agency sought to achieve during FY 2003;
- 2) a listing of programs your agency implemented that can be used for increasing Federal opportunities for HBCUs and replicated in other agencies;
- 3) total funding for awards to HBCUs during FY 2003;
- 4) the amount of increased funding for HBCUs during FY 2003 over funding for these institutions during FY 2002 (please give reasons for significant increases); or, if applicable,
- 5) the amount of decreased funding for HBCUs during FY 2003 compared to funding for these institutions during FY 2002 (please give reasons for the decrease).

B. Summary of Total Agency Awards, by Category: FY 2003

This form is provided for reporting total funding, by category, that resulted from agency initiatives to strengthen HBCUs. Report only those categories your agency supported during FY 2003.

These categories are:

- 1) Research and Development
- 2) Program Evaluation
- 3) Training
- 4) Facilities and Equipment
- 5) Fellowships, Domestic/International Student/Faculty Exchanges, Internships, Traineeships, Recruitment, and Arrangements under the Intergovernmental Personnel Act (IPAs)
- 6) Student Tuition Assistance, Scholarships, and Other Aid
- 7) Direct Institutional Subsidies

- 8) Third-Party Awards
- 9) Private Sector Involvement
- 10) Administrative Infrastructure
- 11) Other Activities

To avoid duplication, information you give on funding amounts for any one program should be reported in only one program category. In cases of interagency transfers of funds, all agencies that are contributing to the Interagency agreement should report in section (11) under "other activities."

C. Table of FY 2003 Agency Awards to HBCUs, by Institution and by Category

Part C is a table for listing HBCUs and the amount your agency awarded to these institutions. This table should be used to record the total award to each HBCU, by institution and by category. A diskette is enclosed.

D. FY 2003 Awards to HBCUs, and Narrative Information

For each of the 11 program categories named in Part I, briefly list activities carried out during FY 2003. List program/activity, amount of award, and HBCU recipient.

By January 31, 2004, a copy of your Annual Performance Report should be received in the following office:

White House Initiative on HBCUs
U.S. Department of Education
1990 K Street, N.W., 8th Floor
Washington, D. C. 20006-7900
Tel: (202) 502-7900
Fax: (202) 502-7879

B. SUMMARY OF TOTAL AGENCY AWARDS, BY CATEGORY: FY 2003

1. _____
AGENCY

2. _____
NAME/SIGNATURE OF REPRESENTATIVE TITLE

3. TOTAL FUNDS FOR AWARDS TO INSTITUTIONS OF HIGHER EDUCATION (IHEs) \$

CATEGORY	FUNDING FOR AWARDS TO IHEs	FUNDING FOR AWARDS TO HBCUs	Awards to HBCUs as % of total Awards to IHEs
1. Research & Development			
2. Program Evaluation			
3. Training			
4. Facilities and Equipment			
5. Fellowships, Domestic/International Student/Faculty Exchanges, Internships, Traineeships, Recruitment, and Arrangements under the Intergovernmental Personnel Act (IPAs)			
6. Student Tuition Assistance, Scholarships, And Other Aid			
7. Direct Institutional Subsidies			
8. Third-Party Awards			
9. Private Sector Involvement			
10. Administrative Infrastructure			
11. Other			
Total			

Agency Head (Typed)

AGENCY HEAD SIGNATURE

IHEs = Institutions of Higher Education

HBCUs = Historically Black Colleges and Universities

D. FY 2003 Awards and Narrative Information

CATEGORY 1: RESEARCH AND DEVELOPMENT

List each program or activity, HBCU recipient and award below:

CATEGORY 2: PROGRAM EVALUATION

List each program or activity, HBCU recipient and award below:

CATEGORY 3: TRAINING

List each program or activity, HBCU recipient and award below:

CATEGORY 4: FACILITIES AND EQUIPMENT

List each program or activity, HBCU recipient and award below:

**CATEGORY 5: FELLOWSHIPS, DOMESTIC/INTERNATIONAL
STUDENT/FACULTY EXCHANGES, INTERNSHIPS,
TRAINEESHIPS, RECRUITMENT, AND ARRANGEMENTS
UNDER THE INTERGOVERNMENTAL PERSONNEL ACT
(IPAS)**

List each program or activity, HBCU recipient and award below:

**CATEGORY 6: STUDENT TUITION ASSISTANCE, SCHOLARSHIPS, AND
OTHER AID**

List each program or activity, HBCU recipient and award below:

CATEGORY 7: DIRECT INSTITUTIONAL SUBSIDIES

List each program or activity, HBCU recipient and award below:

CATEGORY 8: THIRD-PARTY AWARDS

List each program or activity, HBCU recipient and award below:

CATEGORY 9: PRIVATE SECTOR INVOLVEMENT

List each program or activity, HBCU recipient and award below:

CATEGORY 10: ADMINISTRATIVE INFRASTRUCTURE

List each program or activity, HBCU recipient and award below:

CATEGORY 11: OTHER

List each program or activity, HBCU recipient and award below:

Definition of Terms

The following definitions should apply for the purpose of reporting the FY 2003 Annual Performance Plan

Administrative Infrastructure: The management and administrative framework of an institution of higher education.

Agency: All executive departments, establishments and agencies of the Federal Government.

Award: Funds that an agency provides to an institution of higher education under a grant, contract, or other assistance.

Contract: A legal instrument reflecting a relationship between a Federal agency and an institution of higher education where the principal purpose is to acquire -- by purchase, lease, or barter -- goods or services.

Direct Institutional Subsidies: Federal financial support to institutions of higher education for education and general expenses where the Federal Government either places no restrictions on the uses to which the funds may be put or where the Federal Government provides a broad range of allowable activities within which the institution has discretion to use the funds.

Facilities and Equipment: Structures, works, fixed equipment, major repairs, or alterations to structures, works, fixed equipment, facilities, or land for use by an institution of higher education. Also included in this category are major repairs and alterations to these sites.

Fellowships, Internships, Recruitment, Traineeships, and Arrangements under the Intergovernmental Personnel Act (IPAs): Cooperative education, student and faculty internships, visiting professorships, and personnel and student recruitment at institutions of higher education.

Grant: The method of transferring property, money, services, or anything of value to a recipient in order to accomplish a public purpose authorized by statute when the agency is not anticipated to be substantially involved in performing the activity.

Historically Black Colleges and Universities (HBCUs): The Higher Education Act of 1965, as amended, defines an HBCU as: "...any historically black college or university that was established prior to 1964, whose principal mission was, and is, the education of black Americans, and that is accredited by a nationally recognized accrediting agency or association determined by the Secretary [of Education] to be a reliable authority as to the quality of training offered or is, according to such an agency or association, making reasonable progress toward accreditation ..."

Institution of Higher Education (IHE): Any postsecondary education institution in the United States or its territories that offers at least two years of college-level studies. Qualified institutions are listed in the *Education Directory: Colleges and Universities*, published by the National Center for Education Statistics.

Measurable Objectives: Agency activities or support for HBCUs that can be quantitatively measured in dollar amounts or in discrete, non-financial units of measure.

Program Evaluation: Actions to assess the effectiveness of institutional programs and activities, as well as the effectiveness of Federal programs and activities. In many cases, program evaluation activities are conducted on a continuous basis and are frequently included as salaries or other budgetary expenses.

Research and Development (R&D): Studies, observations, and other activities concerned with the identification, description, experimental investigation, and theoretical explanation of social, physical, and behavioral phenomena. Implementation activities are also included in R&D.

Student Tuition Assistance, Scholarships, and Other Aid: Federal funds awarded to an institution of higher education for students or awarded directly to students for payment of such charges as tuition and room and board.

Technical Assistance: Direct help or services to institutions of higher education in key areas such as writing proposals, negotiating awards, managing programs and finances.

Third-Party Awards: Organizations or other entities receiving federal awards on behalf of one or more historically black colleges or universities. Examples of such entities include: the National Association for Equal Opportunity in Higher Education (NAFEO); The College Fund/UNCF; National Laboratories, such as Los Alamos or Lawrence Livermore; and various foundations and associations.

Training: Using professional personnel (Federal and non-federal) to acquire or enhance knowledge or skills at an HBCU.

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White House Initiative on Historically Black Colleges and Universities



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Commissions and Boards

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List of HBCUs—White House Initiative on Historically Black Colleges and Universities

Listing of 105 4- and 2-Year Public and Private Institutions Alphabetical order by state

4-Year Public Institutions (40)	State	Organization
Alabama A&M University http://www.aamu.edu/	Alabama	4-yr. Public
Alabama State University http://www.alasu.edu	Alabama	4-yr. Public
University of Arkansas at Pine Bluff http://www.uapb.edu	Arkansas	4-yr. Public
University of the District of Columbia http://www.udc.edu/	District of Columbia	4-yr. Public
Delaware State University http://www.dsc.edu	Delaware	4-yr. Public
Florida A&M University http://www.famu.edu	Florida	4-yr. Public
Albany State University http://asuweb.asurams.edu/asu/default.asp	Georgia	4-yr. Public
Fort Valley State University http://www.fvsc.peachnet.edu/	Georgia	4-yr. Public
Savannah State University http://www.savstate.edu/	Georgia	4-yr. Public
Kentucky State University http://www.kysu.edu/	Kentucky	4-yr. Public
Grambling State University http://www.gram.edu	Louisiana	4-yr. Public
Southern University A&M College http://www.subr.edu	Louisiana	4-yr. Public
Southern University at New Orleans http://www.suno.edu	Louisiana	4-yr. Public
Bowie State University http://www.bowiestate.edu	Maryland	4-yr. Public
Coppin State College http://www.coppin.edu/	Maryland	4-yr. Public
Morgan State University http://www.morgan.edu	Maryland	4-yr. Public
University of Maryland Eastern Shore http://www.umes.edu/	Maryland	4-yr. Public
Alcorn State University	Mississippi	4-yr. Public

http://www.alcorn.edu		
Jackson State University http://www.jsu.ms.edu	Mississippi	4-yr. Public
Mississippi Valley State University http://www.mvsu.edu	Mississippi	4-yr. Public
Harris-Stowe State College http://www.hssc.edu	Missouri	4-yr. Public
Lincoln University http://www.lincolnu.edu	Missouri	4-yr. Public
Elizabeth City State University http://www.ecsu.edu/	North Carolina	4-yr. Public
Fayetteville State University http://www.uncfsu.edu/	North Carolina	4-yr. Public
North Carolina A&T State University http://www.ncat.edu/	North Carolina	4-yr. Public
North Carolina Central University http://www.nccu.edu/index1.shtml	North Carolina	4-yr. Public
Winston-Salem State University http://www.wssu.edu	North Carolina	4-yr. Public
Central State University http://www.centralstate.edu/	Ohio	4-yr. Public
Langston University http://www.lunet.edu	Oklahoma	4-yr. Public
Cheyney State University http://www.cheyney.edu/	Pennsylvania	4-yr. Public
Lincoln University http://www.lincoln.edu	Pennsylvania	4-yr. Public
South Carolina State University http://www.scsu.edu/	South Carolina	4-yr. Public
Tennessee State University http://www.tnstate.edu/	Tennessee	4-yr. Public
Prairie View A&M University http://www.pvamu.edu	Texas	4-yr. Public
Texas Southern University http://www.tsu.edu	Texas	4-yr. Public
Norfolk State University http://www.nsu.edu	Virginia	4-yr. Public
Virginia State University http://www.vsu.edu	Virginia	4-yr. Public
Bluefield State College http://www.bluefield.wvnet.edu	West Virginia	4 yr. Public
West Virginia State University http://www.wvsc.edu	West Virginia	4-yr. Public
University of the Virgin Islands http://www.uvi.edu/pub-relations/uvi/home.html	U.S. Virgin Islands	4-yr. Public

Private Institutions (49)	State	Organization
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Miles College http://www.miles.edu/	Alabama	4-yr. Private
Oakwood College http://www.oakwood.edu/	Alabama	4-yr. Private
Selma University Web address not Available	Alabama	4-yr. Private
Stillman College http://www.stillman.edu/	Alabama	4-yr. Private
Talladega College http://www.talladega.edu/home.html	Alabama	4-yr. Private
Tuskegee University http://www.tusk.edu/	Alabama	4-yr. Private
Arkansas Baptist College Web address not Available	Arkansas	4-yr. Private
Philander Smith College http://www.philander.edu	Arkansas	4-yr. Private
Howard University http://www.howard.edu	District of Columbia	4-yr. Private
Bethune-Cookman College http://www.bethune-cookman.edu	Florida	4-yr. Private
Edward Waters College http://www.ewc.edu	Florida	4-yr. Private
Florida Memorial College http://www.fmc.edu/door.htm	Florida	4-yr. Private
Clark Atlanta University http://www.cau.edu/	Georgia	4-yr. Private
Interdenominational Theological Center http://www.its.edu	Georgia	4-yr. Private
Morehouse College http://www.morehouse.edu	Georgia	4-yr. Private
Morehouse School of Medicine http://www.msm.edu/	Georgia	4-yr. Private
Morris Brown College http://www.morrisbrown.edu	Georgia	4-yr. Private
Paine College http://www.paine.edu/	Georgia	4-yr. Private
Spelman College http://www.spelman.edu/	Georgia	4-yr. Private
Dillard University http://www.dillard.edu	Louisiana	4-yr. Private
Xavier University http://www.xula.edu	Louisiana	4-yr. Private
Rust College http://www.rustcollege.edu	Mississippi	4-yr. Private
Tougaloo College http://www.tougaloo.edu	Mississippi	4-yr. Private
Barber-Scotia College http://www.barber-scotia.edu/	North Carolina	4-yr. Private

Bennett College http://www.bennett.edu/	North Carolina	4-yr. Private
Johnson C. Smith University http://www.jcsu.edu/	North Carolina	4-yr. Private
Livingstone College http://members.tripod.com/~clandy/livingstone/homef.htm	North Carolina	4-yr. Private
Shaw University http://www.shawuniversity.edu/	North Carolina	4-yr. Private
St. Augustine's College http://www.st-aug.edu/	North Carolina	4-yr. Private
Wilberforce University http://www.wilberforce.edu/	Ohio	4-yr. Private
Allen University http://www.scicu.org/allen/auhome.htm	South Carolina	4-yr. Private
Benedict College http://www.benedict.edu/	South Carolina	4-yr. Private
Claflin College http://www.claflin.edu	South Carolina	4-yr. Private
Morris College http://www.scicu.org/morris/mchome.htm	South Carolina	4-yr. Private
Voorhees College http://www.voorhees.edu	South Carolina	4-yr. Private
Fisk University http://www.fisk.edu/	Tennessee	4-yr. Private
Knoxville College http://falcon.nest.kxcol.edu	Tennessee	4-yr. Private
Lane College http://www.lanecollege.edu/	Tennessee	4-yr. Private
Lemoyne-Owen College http://www.lemoyne-owen.edu/	Tennessee	4-yr. Private
Meharry Medical College http://www.mmc.edu	Tennessee	4-yr. Private
Huston-Tillotson College http://www.htc.edu/	Texas	4-yr. Private
Jarvis Christian College http://www.jarvis.edu/	Texas	4-yr. Private
Paul Quinn College http://www.pqc.edu/	Texas	4-yr. Private
Southwestern Christian College http://www.swcc.edu/	Texas	4-yr. Private
Texas College http://www.texascollege.edu	Texas	4-yr. Private
Wiley College http://www.wileyc.edu/	Texas	4-yr. Private
Hampton University http://www.hamptonu.edu/	Virginia	4-yr. Private
Saint Paul's College http://www.saintpauls.edu/	Virginia	4-yr. Private

Virginia Union University http://www.vuu.edu	Virginia	4-yr. Private
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2-Year Public Institutions (11)	State	Organization
Bishop State Community College http://www.bscc.cc.al.us/	Alabama	2-yr. Public
Shelton State Community College http://www.shelton.cc.al.us/history.html	Alabama	2-yr. Public
Gadsden State Comm. College, Valley Street http://www.gadsdenst.cc.al.us/	Alabama	2-yr. Public
J.F. Drake Technical College Web address not Available	Alabama	2-yr. Public
Lawson State Community College http://www.ls.cc.al.us/	Alabama	2-yr. Public
Trenholm State Technical College http://www.tstc.cc.al.us/	Alabama	2-yr. Public
Southern University at Shreveport http://www.susbo.edu	Louisiana	2-yr. Public
Coahoma Community College http://www.clarksdale.com/ccg/ccg.html	Mississippi	2-yr. Public
Hinds Community College, Utica http://www.hinds.cc.ms.us/	Mississippi	2-yr. Public
Denmark Technical College http://dte401.den.tec.sc.us:8000/	South Carolina	2-yr. Public
St. Philip's College http://www.accd.edu/spc/spcmain/spc.htm	Texas	2-yr. Public

2-Year Private Institutions (5)	State	Organization
Concordia College http://higher-ed.lcms.org/selma.htm	Alabama	2-yr. Private
Shorter College Web address not Available	Arkansas	2-yr. Private
Lewis College of Business http://www.lewiscollege.edu/	Michigan	2-yr. Private
Mary Holmes College http://www.maryholmes.edu	Mississippi	2-yr. Private
Clinton Junior College http://www.clintonjrcollege.org	South Carolina	2-yr. Private

This page last modified—April 9, 2002 (pss).

Technical questions about the Web site: webmaster@inet.ed.gov

Other inquiries/comments: customerservice@inet.ed.gov